

منح العمارة والتصميم
Architecture & Design Grants

A&D Grants

Application Guide



Table of Content

1. Executive Summary
 - 1.1 Introduction
 - 1.2 A&D Grants
 - 1.3 Research Landscape in A&D
 - 1.4 Funding Scope: Research & Dissemination Outputs
 - 1.5 Research Stage and Readiness
 - 1.6 Application Timeline
2. Eligibility Criteria
3. Grant Funding Information
 - 3.1 Expense Categories
 - 3.1.1 Research Expenses
 - 3.1.2 Exhibition Expenses
 - 3.1.3 Publication Expenses
 - 3.2 Funding Restrictions
4. Application Guidelines
 - 4.1 Required Documents
 - 4.1.1 Grant Application Form
 - 4.1.2 Financial Plan Template
 - 4.1.3 Project Timeline Template
 - 4.1.4 Supporting Documents
 - 4.2 Application Process
5. Evaluation and Awarding
 - 5.1 Eligibility Screening
 - 5.2 Review Panel Evaluation
 - 5.3 Applicant Interview
 - 5.4 Notification and Awarding
6. Post – Award Phase
7. Terms and Conditions
8. Contact Information

1. Executive Summary

1.1 Introduction

This Application Guide provides detailed instructions for individuals and teams interested in applying for the Architecture and Design Grant offered by the Architecture and Design Commission. It outlines the grant process from application to award and serves as a key reference to support applicants in preparing a successful submission.

1.2 A&D Grants

The Architecture and Design Commission (ADC) invites applications for the A&D Grants, a program designed to support the full research lifecycle across architecture and design disciplines.

The grants enable original and rigorous research to progress from development and investigation through to dissemination, supporting the translation of research outcomes into publications, exhibitions, and other knowledge formats. Through an integrated research-to-dissemination framework, the program ensures continuity, strengthens research depth, and extends long-term impact.

As a core component of ADC’s Research Strategy, the Architecture and Design Grants contribute to building a collaborative research ecosystem aligned with national priorities, Vision 2030, and global discourse. The program seeks to advance locally grounded research that responds to Saudi Arabia’s architectural and design context, while positioning the Kingdom as an active contributor to international research, innovation, and the global knowledge-based economy.

Key Objectives:

1	Advance Local Research to Address National Priorities	2	Amplify Research Visibility and Sector Impact	3	Foster Cross-Disciplinary Innovation
	Support context-specific, rigorous research that addresses Saudi Arabia’s priorities in architecture and design, including urban development, sustainability, and cultural heritage. This objective reinforces locally grounded research that contributes to national strategies, strengthens the Kingdom’s design ecosystem, and informs long-term development.		Enhance the visibility and impact of architectural and design research by supporting its dissemination through publications, exhibitions, and public-facing platforms. By strengthening connections between academia, industry, and government, this objective promotes knowledge exchange, increases research uptake, and advances sector-wide development.		Encourage cross-disciplinary and cross-sector collaboration to generate new research approaches, methods, and insights in architecture and design. This objective supports partnerships that integrate diverse expertise, expand design knowledge, and respond to emerging cultural, social, and environmental challenges.

1.3 Research Landscape in A&D

The research landscape in architecture and design reflects an increasing engagement with questions of people, place, and knowledge. This engagement is expressed through sustained efforts to document and interpret architectural and design histories, growing attention to the human and societal dimensions of the built environment and expanding exploration of technological and digital transformation.



While valuable work is being produced, opportunities remain to strengthen coherence, deepen documentation and knowledge exchange, and more clearly translate research into long-term sectoral impact through effective dissemination and sustained knowledge sharing. These dynamics highlight the need for more connected and intentional research pathways.

Responding to this context, the Architecture and Design Grants create space for research that places human and societal inquiry at its core, is grounded in critical theory and documentation, and is informed by technological advancement. Within this framework, sustainability, teaching and learning, and professional practice are understood as interrelated dimensions that shape how research is generated, shared, and applied. Through the program, ADC enables research that is rigorous and contextually grounded, while remaining open to evolving disciplinary questions, emerging challenges, and future possibilities within the Kingdom's architecture and design ecosystem.

1.4 Funding Scope: Research & Dissemination Outputs

The Architecture and Design Grants support original research activities and the dissemination of research outcomes across architecture and design disciplines. Funded projects must demonstrate a clear research focus, well-defined objectives, and an appropriate methodological approach, resulting in outputs that contribute to professional, academic and public knowledge. Applicants may select the most appropriate dissemination pathway for their research, as outlined below.

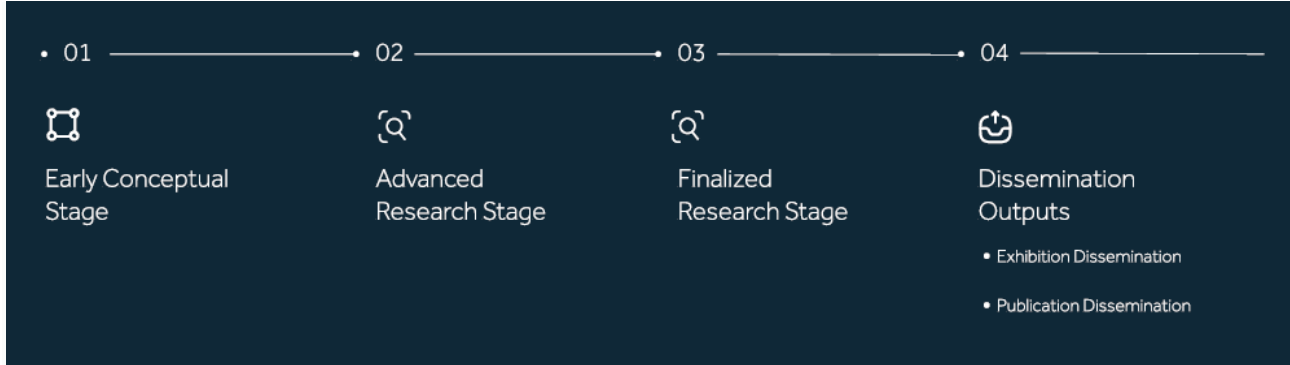
Dissemination Pathways

 Exhibition Dissemination Where research is translated into curated, spatial, and experiential formats that communicate knowledge through design, materiality, and storytelling.	 Publication Dissemination Where research is communicated through written, documented, and critically reviewed formats that contribute to scholarly, professional, or public discourse.
--	--

Proposals may combine more than one dissemination pathway, provided they clearly articulate the relationship between the research and the proposed outputs, and demonstrate feasibility in terms of scope, timeline, and budget.

1.5 Research Stage and Readiness

Applicants may apply at different stages of the research process. Projects may enter the grant timeline at an early conceptual stage or at an advanced stage ready for dissemination; in both cases, the grant supports the remaining research and dissemination activities, ensuring that outcomes are completed and translated into public, professional, or scholarly formats, as illustrated in the following diagram.



1.6 Application Timeline

The application for the Grant is open from March 2026 until 30th of June 2026. All applications must be submitted through the Architecture and Design Grants Platform before the closing date. Late or incomplete submissions will not be considered.

2. Eligibility Criteria

This section defines the eligibility requirements for applicants to the Architecture and Design Grant. It ensures that participation aligns with the objectives of the program, promotes inclusivity, and guarantees that projects funded are relevant, feasible, and impactful.

1	Qualification	<ul style="list-style-type: none"> Applicants must demonstrate the academic or professional capacity to undertake research in architecture and design. Applicants should hold a Master's or Ph.D. degree, or a Bachelor's degree supported by demonstrated research capability and a proven record of publications or research outputs. Eligible applicants include researchers, practitioners and educators with relevant research experience.
2	Nationality	<ul style="list-style-type: none"> The applicant must be a Saudi national. Non-Saudis are eligible to participate as part of a research team, provided that the team includes at least one Saudi member, who must be the applicant
3	Topic Relevance	<ul style="list-style-type: none"> Research proposals must be clearly situated within the fields of architecture and design, demonstrating relevance to their theoretical, methodological, or applied dimensions. Proposals should engage with the Saudi context, addressing current or emerging challenges, opportunities, or areas of development within architecture and design, and contributing to local knowledge, practice, or policy.

3. Grant Funding Information

3.1 Expense Categories

The Architecture and Design Grants organize expenses under three primary categories: research-related expenses, exhibition-related expenses, and publication-related expenses. These categories are intended to guide applicants in structuring their budgets according to the nature and dissemination pathway of their proposed project. Applicants should select the category that best aligns with each expense item. Any costs not explicitly captured within these categories may be included under Miscellaneous, subject to clear justification and relevance to the proposed project.

The tables below outline the types of eligible expenses, their definitions, and the suggested supporting documents required to justify each budget item.

3.1.1 Research Expenses

The Research Expenses category includes costs directly associated with the execution of research activities and the development of research outputs, as detailed in the table below, along with the supporting information to be provided by applicants (if available).

#	Expense Category	Definition	Supporting Information
1	Access to Facilities	Rental or usage costs for physical spaces required to conduct research or related activities, including laboratory space for experiments, office space for research coordination and administration, and studio space for design development, prototyping, or participatory sessions.	<ul style="list-style-type: none"> Description of facility and relevance to research methodology Official cost estimate or quotation from facility provider
2	Equipment Access	Costs associated with accessing existing or shared equipment owned by partner institutions or centralized facilities, including institutional equipment, shared laboratories, maker spaces, or testing units.	<ul style="list-style-type: none"> Justification for accessing shared equipment Official quotations or cost estimates Evidence of access permission or agreements
3	Equipment Purchase	Purchase of project-specific equipment essential to the research, including hardware such as computers, sensors, or machinery, and software licenses for research, data analysis, simulation, or design applications.	<ul style="list-style-type: none"> Itemized equipment list Cost estimates or official quotations Post-project ownership and sustainability/retention plan
4	Travel Expenses	Travel costs directly related to research activities, including field research trips for data collection and participation in conferences, workshops, or research collaborations.	<ul style="list-style-type: none"> Travel itinerary (dates, locations, purpose) Cost breakdown (transport and accommodation)

#	Expense Category	Definition	Supporting Information
5	Materials & Supplies	Consumable and operational materials used during the research process, including stationery, office supplies, prototype materials (e.g., 3D printing filaments, foam)	<ul style="list-style-type: none"> Detailed list of materials and quantities
6	Data Collection	Costs related to collecting research data, including survey design and distribution, database or dataset subscriptions, and temporary field equipment used for on-site measurement or documentation.	<ul style="list-style-type: none"> Justification for tools or platforms used Quotations or subscription costs
7	Editing & Review Services	Professional services supporting the preparation of research outputs, including language and academic editing, document translation, and interpreter services for interviews, meetings, or research events.	<ul style="list-style-type: none"> Estimated duration or volume (pages/hours) Cost estimates or quotations
8	Human Resource Compensation	Compensation for personnel contributing to the research, including research assistant salaries, external expert or consultant fees, and participant compensation for surveys, interviews, or workshops.	<ul style="list-style-type: none"> Definition of roles and responsibilities, time commitment and cost.
9	Miscellaneous	Minor or unforeseen expenses that are directly linked to the research and cannot reasonably be categorized elsewhere.	<ul style="list-style-type: none"> Clear justification explaining necessity of expense

3.1.2 Exhibition Expenses

The Exhibition expenses category includes costs directly associated with the development and implementation of exhibition-based dissemination activities and the presentation of research outputs, as detailed in the table below, along with the required supporting information to be provided by applicants – if applicable.

#	Expense Category	Definition & Example Budgetary Items	Supporting Information
1	Curatorial Concept & Design	Translation of research into a coherent curatorial, editorial, or design framework, including curatorial fees, concept development, content structuring, exhibition or publication design, and technical drawings.	<ul style="list-style-type: none"> Brief description of exhibition concept or scope Curators' compensations
2	Content Development	Preparation and refinement of research content for dissemination, including writing, editing, visual development, diagrams, data visualization, and interpretive texts.	<ul style="list-style-type: none"> Estimated volume or scale of work Cost estimate or indicative quotation

#	Expense Category	Definition & Example Budgetary Items	Supporting Information
3	Production & Fabrication	Physical or digital production of dissemination outputs, including exhibition fabrication, printing, models, display systems, audio-visual or media production, and interactive elements.	<ul style="list-style-type: none"> Description of fabrication or production requirements Cost estimate or supplier quotation
4	Exhibition Management & Operations	Management, launch, and operation of exhibitions during the display period, including project coordination, installation supervision, opening events, operational staffing, and maintenance.	<ul style="list-style-type: none"> Estimated staffing or coordination needs Cost breakdown (high level)
5	Venue & Logistics	Securing and preparing spaces and logistical services required for dissemination, including venue rental, storage, insurance, transportation, and installation logistics.	<ul style="list-style-type: none"> Venue rental estimate Logistics or installation cost estimates
6	Marketing & Communication	Promotion and dissemination of research outputs, including promotional materials, media outreach, documentation, and digital communication assets.	<ul style="list-style-type: none"> Scope of work definition Estimated promotional or media costs
7	Travel & Accommodation	Essential travel related to research or dissemination activities, including local or international travel, accommodation, and per diem allowances.	<ul style="list-style-type: none"> Travel justification Travel itinerary (dates, locations, purpose) Cost estimates
8	Miscellaneous	Necessary project-related costs not covered under other expense categories, subject to clear justification and direct relevance to the proposed project.	<ul style="list-style-type: none"> Clear justification explaining necessity of expense Cost estimate or quotation

3.1.3 Publication Expenses

The Publication expenses category includes costs directly associated with the preparation, production, and dissemination of research outputs through publishing formats, as detailed in the table below, along with the required supporting information to be provided by applicants.

#	Expense Category	Description	Supporting Information
1	Publication Fees	Covers fees charged by academic or professional publishers for publishing books or book chapters, including open-access publication fees, processing charges, and publisher administrative costs.	<ul style="list-style-type: none"> Publisher details (reputation, indexing, distribution) Quotation or invoice from publisher

#	Expense Category	Description	Supporting Information
2	Editing and Translation Services	Covers professional language editing, copyediting, proofreading, academic translation, or interpretation required for preparing the manuscript prior to publication.	<ul style="list-style-type: none"> • Service quotation or invoice • Estimated manuscript length or scope
3	Design, Layout, and Formatting	Covers book design services including layout, typesetting, cover design, visual formatting, and preparation according to publisher specifications.	<ul style="list-style-type: none"> • Quotation or cost estimate from service provider
4	Indexing, ISBN	Covers costs associated with obtaining ISBN registration, DOI assignment, cataloging, or indexing required for book publication and distribution.	<ul style="list-style-type: none"> • Evidence of registration requirements • Publisher or registration authority quotation
5	Printing and Production	Covers limited printing costs for book production, including proof copies or dissemination copies required for academic or institutional distribution.	<ul style="list-style-type: none"> • Printing quotation or cost estimate and proposed print quantity
6	Documentation and Copyrights	Covers copyright registration, image rights clearance, licensing fees, and permissions required for inclusion of third-party materials in the book.	<ul style="list-style-type: none"> • Cost estimate or quotation of licensing agreements and content permissions
7	Documentation and Promotion	Covers photography, promotional visuals, marketing assets, and design materials supporting book dissemination and launch activities.	<ul style="list-style-type: none"> • Quotation from service provider
8	Miscellaneous	Covers minor book-related expenses not captured under other categories but essential to completing publication or dissemination.	<ul style="list-style-type: none"> • Clear justification of necessity • Cost estimate

3.2 Funding Restrictions

Funds provided through the Architecture and Design Grants must be used exclusively for approved research and dissemination activities aligned with the project's objectives, methodology, and selected dissemination pathway(s). All expenditures must demonstrate clear relevance to the research scope and contribute directly to the development, translation, or dissemination of research outcomes within architecture and design.

• Non-Project-Related Costs

Funding may not be used for routine operational expenses, general institutional costs, unrelated events, or administrative overheads not directly connected to the approved project activities.

- **Permanent Assets and Capital Equipment**

The purchase of permanent assets or non-essential capital equipment is not permitted unless clearly justified as necessary for the approved research or dissemination scope.

- **Travel and Accommodation**

Travel expenses must be directly linked to research or dissemination objectives and supported by clear justification and expected outcomes.

- **Sub-Granting or Redistribution of Funds**

Grant funds may not be transferred, sub-granted, or reassigned to other individuals, projects, or institutions without prior written approval from ADC.

- **Budget Changes and Scope Modifications**

Significant changes to the approved budget, expenditure categories, timeline, or project scope require prior written approval from ADC.

- **Double Funding and Cost Duplication**

Expenses already funded through other sources may not be claimed unless clearly differentiated and approved.

4. Application Guidelines

4.1. Required documents

Applicants are required to complete and submit all necessary information as part of their online application through the Architecture and Design Grants Platform. While the Application Form is filled directly through the platform, applicants must download, complete, and attach the Financial Plan Template and Project Timeline Template. Preparing these documents in advance will ensure a smooth and complete submission process.

Applicants will be asked to provide or upload the following:

4.1.1 Grant Application Form

The Grant application form is completed directly through the platform. It is recommended to prepare content that provides an overview of the research and to gather all required information in advance to ensure accuracy and completeness of the data. The following checklist can be used to verify that all essential elements are included.

- Research Title**
- Research Project Summary:** Summarize the research aims, context, approach, and expected outcomes in a brief overview (maximum 500 words).
- Research problem/ Key questions:** Define the central research problem and the key questions the project seeks to address. (maximum 500 words).
- Background / Contextual Review:** Provide a brief overview of existing research, theories, precedents, or discourse that situate your project within the current knowledge and practice landscape (maximum 500 words).
- Relevance to Architecture and Design:** Explain how the project relates to and contributes to the fields of architecture and design (maximum 500 words).
- Research and Dissemination Methodology:** Describe the methods and processes guiding the project from research development and dissemination of outputs (maximum 500 words).
- Intended Research Impact:** Describe the anticipated contribution and potential impact of the research on knowledge, practice, or audiences.
- Attach supporting documents

Note: Applicants are allowed to submit no more than three (3) applications during the application period.

4.1.2 Financial Plan Template

The Financial Plan Template is an essential component of the grant application. It must be downloaded from the platform and completed in accordance with the instructions provided, with all details carefully reviewed before submission. The template consists of two main sections: the Detailed Budget and the Installment Plan.

All required calculation formulas have been pre-embedded to ensure accuracy, and applicants are not permitted to modify or delete them.

Section 1: Budget Breakdown:

This section of the form is used to prepare a detailed summary of all proposed expenses. Anticipated costs should be listed under the relevant expense categories, supported by clear justifications and evidence. The table below outlines each column of the Budget Breakdown Form, providing corresponding descriptions and examples.

Column Title	Description	Example
Expense Category	Select the relevant category based on those listed in Section 3.1	Fabrication and Production fees, Access to Facilities
Description / Justification	Provide a brief explanation of how the item supports your research project. Indicate its purpose and link to the approved activity.	Studio rental for prototype development / Exhibition fabrication of research installation
Requested Amount	Indicate the estimated cost of the budget item. If the cost is recurring, include the total cost for the specified period.	SAR 8,000 (studio rental)
Total	Indicate the total amount requested for the item (e.g., quantity × unit cost). This should represent the full cost of the item for the activity.	SAR 16,000 (2 months × SAR 8,000)
Percentage of Grant Amount	Calculate what percentage of the total grant this expense category represents. The total of all items should be 100%.	5% of total grant request
Evidence / Requirement	List the supporting documents or references for this item that will be attached to the application.	Fabrication supplier quote / Publisher invoice (if applicable)
Upfront Funding Required?	Indicate whether this expense needs to be covered in the first installment (Yes/No).	Yes (fabrication advance payment)

Section 2: Installment Plan:

This section of the form is used to prepare the proposed schedule for disbursing the grant amount according to project milestones across research development and dissemination phases. Applicants must indicate the number of installments, corresponding amounts, percentages, and expected dates. All necessary formulas are pre-embedded to ensure accurate calculations; applicants must not modify or delete them.

Column Title	Description	Example
Number of Installments	Indicate the total number of installments planned for the project.	3 Installments (Initial, Mid-Term, Final)
Amount (SAR)	Specify the amount requested for each installment. The total must equal the overall grant amount.	100,000 SAR per installment

Column Title	Description	Example
Percentage (%)	State the percentage of the total grant allocated to each installment, ensuring the total equals 100%.	20%
Date	Provide the expected date or project stage when each installment will be required or disbursed.	Upon signing, after mid-term report, after final submission

4.1.3 Project Timeline Template

The Project Timeline Template provides a structured schedule for presenting research and dissemination phases, key milestones, expected deliverables, and completion dates. It helps applicants demonstrate the logical progression of activities across the research lifecycle and how implementation aligns with the proposed funding installments.

Applicants must complete this section by outlining all major research and dissemination phases and linking each milestone to its corresponding deliverable and reporting deadline.

The table below explains the content required for each column in the Project Timeline Template and provides examples to guide applicants in completing it accurately.

Column Title	Description	Example
Phases	Identify the main phases of the research or dissemination activity.	Phase 1: Research Development
Milestone	State the specific milestone or achievement within each research or dissemination phase.	Exhibition installation finalized
Description of Expected Deliverable	Briefly describe the output or deliverable to be produced at the end of the milestone.	Research Report / Exhibition Installation
Start Date	Indicate the planned start date for the phase or milestone.	(01/02/2026)
End Date	Indicate the expected completion date for the phase or milestone.	30 April 2026
Months / Weeks	Use the monthly and weekly columns to visually mark the project's activity period across the 12 Months maximum.	Highlight Weeks 1–8 under Months 1–2

Column Title	Description	Example
Report Submission Date	Specify the planned date for submitting progress or final reports related to this milestone.	15 May 2026 (Final Report)
List of Evidence for Submission	List the documents or materials to be submitted as evidence of completion.	Exhibition photos & documentation / Publication acceptance letter
Installment Due Date	Indicate when the installment related to this milestone is expected to be disbursed.	Upon submission of proof of publication (May 2026)
Notes	Add any relevant remarks or clarifications related to the milestone, such as dependencies, approvals, or external factors.	Subject to publisher schedule.

4.1.4 Supporting Documents

The Supporting Documents section includes additional materials required to verify, justify, or support specific components of the application. These documents vary case by case, depending on the nature of the research and the budgetary items included in the proposal.

Applicants should ensure that all relevant supporting evidence is prepared and attached as needed. Typical document categories include:

- Curriculum Vitae (CVs) for the Principal /Investigator Researcher and all team members involved in the project.
- Official considerations or approvals, in cases where the publication involves collaboration with specialized entities or implementation at specific locations.
- Quotations or Vendor Estimates to justify requested amounts to justify the selected expenses.

4.2 Application Process

The application process for the grant is a comprehensive system that combines simplicity with precision. It enables applicants to complete all submission steps electronically through clear and interconnected stages. The process aims to streamline procedures and ensure transparency in the submission, review, and evaluation of applications through a dedicated online platform that facilitates the organization of applications and standardizes review and evaluation procedures, ensuring efficient and consistent application experience.

The table below illustrates the application process through five main stages, outlining the sequence of steps and required actions.

1	Registration	<ul style="list-style-type: none"> • Create an account on the A&D Grants Platform. • Complete your applicant profile and verify your contact details. • Once your profile is submitted, your account will be activated within 24 hours and ready for application submission.
2	Application Preparation	<ul style="list-style-type: none"> • Prepare the Proposal Overview in advance using the checklist provided in Section 4.1.1. • Download and complete the Financial Plan Template and Project Timeline Template. • Prepare all supporting materials as outlined in the application requirements.
3	Application Submission	<ul style="list-style-type: none"> • Access the Architecture and Design Grants platform. • Complete the Grant Application Form directly on the platform. • Upload the required documents, including the Financial Plan and Project Timeline, and supporting materials. • Review all information carefully before final submission.
4	Acknowledgement	<ul style="list-style-type: none"> • After submission, applicants will receive an automated confirmation email. • No applications submitted after the specified deadline will be accepted or considered.
5	Review and Awarding	<ul style="list-style-type: none"> • Submitted applications will undergo a structured evaluation and awarding process. This includes eligibility screening, review panel evaluation, and applicant interviews (if applicable). • All applicants will be notified of the outcome via platform and email, and successful applicants will proceed to onboarding and signing of the official award agreement. <p>For detailed information on the evaluation and awarding procedures, please refer to Section 5.</p>

5 Evaluation and Awarding

The evaluation process constitutes one of the key stages in the research grant cycle and aims to ensure the selection of the most distinguished, impactful, and program-aligned projects. The process consists of a two primary phases, the eligibility screening, evaluation panel followed by an applicant interview if needed. The evaluation is conducted according to clear criteria and objective procedures that ensure fairness and transparency in reviewing applications and making final award decisions for applicants who meet the eligibility requirements.

5.1 Eligibility Screening

At this stage, all submitted applications are reviewed to ensure they meet the eligibility requirements outlined in this guide. Applications that do not comply with the eligibility or completeness criteria will not advance to the nomination phase.

Eligibility checks include:

- Ensure that the applicant's qualifications meet the eligibility criteria outlined in Section (2).
- Verify research completion and readiness for dissemination and ensure that all required documents are accurate and complete.
- Confirm compliance with applicable ethical and legal standards.

5.2 Review Panel Evaluation

Qualified applications are evaluated by an independent panel of experts. Each application is assessed across three primary dimensions:

1. Research Excellence

This criterion assesses the clarity, relevance, and originality of the proposed research problem or question within the fields of architecture and design. It considers the strength of the research framing, the appropriateness of the proposed methodological or practice-based approach, and the extent to which the project contributes to advancing disciplinary knowledge, discourse, or practice.

2. Dissemination & Impact

This criterion evaluates how effectively the proposed dissemination approach aligns with the research and supports meaningful knowledge exchange. It considers the relevance of the research and its outputs to the Saudi context and the architecture and design sector, as well as the project's potential to generate public or professional impact through exhibitions, publications, or combined dissemination pathways.

3. Feasibility & Project Coherence

This criterion assesses the overall viability of the project, including the clarity of the proposed plan, the realism of the timeline, and the appropriateness of the requested budget. It also considers the capacity of the applicant or project team to deliver the research and its intended outputs within the grant period.

5.3 Applicant interview

Shortlisted applicants may be invited to participate in an interview to further discuss their research proposal. The interview provides an opportunity for the review panel to clarify aspects of the submission, assess the applicant's research capabilities, as well as the feasibility of the dissemination and its alignment with the grant's objectives.

Interviews may be conducted virtually or in person, depending on logistical considerations. Applicants will receive an official invitation with the interview schedule and format details.

Only applicants who successfully complete the interview stage will proceed to the Notification and Awarding phase.

5.4 Notification and awarding

Upon completion of the application review process, all applicants will be notified of the outcome via email using the contact information provided in the application form. It is the applicant's responsibility to ensure that their contact details are accurate and up to date.

- a) Successful applicants will be awarded the Grant based on the merit of their proposal, as determined by the established evaluation criteria. The awarding of grants is subject to the availability of funds and the total number of applications received.
- b) Successful applicants will receive onboarding instructions and will be required to sign an official award agreement before the project commencement.

6. Post-Award Phase

This phase begins after the announcement of grant results and the signing of agreements with the awarded researchers. It aims to ensure that the research project is implemented according to the approved plan and that the grant objectives are achieved efficiently and with high quality. The phase includes the following components:

1. **Project Implementation**

Following the award of the grant and signing of the agreement, the researcher or research team initiates implementation of the approved research-to-dissemination plan. Activities may include research development, design exploration, publication preparation, exhibition production, or other dissemination outputs, carried out according to the defined timeline and deliverables.

2. **Regular Monitoring**

The Grant Management Team conducts periodic monitoring to assess progress across both research development and dissemination activities through progress reports, milestone reviews, or follow-up meetings, ensuring alignment with timelines, performance indicators, and intended outcomes.

3. **Interim Evaluation**

Interim evaluations are conducted to review progress, assess implementation quality, and ensure the integration between research outcomes and dissemination outputs. Evaluation outcomes may inform adjustments to the work plan and serve as the basis for releasing subsequent payments.

4. **Communication and Support**

Continuous communication is maintained between the researchers and the Grant Management Team to provide administrative, technical, and curatorial support where applicable, address inquiries, and facilitate operational requirements related to both research and dissemination phases.

5. **Compliance with Approved Plan and Standards**

Beneficiaries must adhere to the approved timeline, deliverables, dissemination strategy, and quality standards while ensuring compliance with applicable laws, ethical considerations, and institutional policies.

6. **Final Reporting and Dissemination Outcomes**

Upon project completion, the researcher is required to submit a comprehensive final report documenting research findings, dissemination outputs (such as publications, exhibitions, or presentations), impact assessment, and recommendations for future development.

7. Terms and Conditions

The following terms and conditions govern participation in the Architecture and Design Grant. Applicants are required to review and adhere to these provisions before submitting their applications. Compliance with these terms is mandatory throughout all stages of the grant process, from application and evaluation to project implementation and reporting.

1. Applications are open to individuals and research groups, with the Principal Investigator responsible for submitting the application through the designated platform in accordance with the specified requirements.
2. Proposals must be original, not previously published in whole or in part, and must adhere to a unified academic style of writing and referencing.
3. The applicant must ensure that the submission complies with all applicable rights, regulations, laws, and local and international legislation, and that it does not include any violations or encourage breaches thereof.
4. The applicant affirms that all submitted materials do not infringe upon intellectual property rights or any rights of third parties.
5. The applicant bears full legal responsibility in the event of any violations or infringements related to intellectual property or applicable regulations.
6. The Architecture & Design Commission is committed to maintaining the confidentiality of information provided throughout the evaluation and implementation period.
7. Researchers or research teams are entitled to publish their results in peer-reviewed academic outlets, provided that acknowledgment of support from the Architecture & Design Commission is clearly stated.
8. The Architecture & Design Commission reserves the right to archive all submitted files and research attachments.
9. The Architecture & Design Commission reserves the right to disqualify any applicant at its sole discretion, as it deems appropriate.
10. The Architecture & Design Commission reserves the right to amend or update these terms and conditions at any time, with due notice provided to beneficiaries, and applicants are required to regularly follow official communications from the Authority.

8. Contact Information

For inquiries or technical support related to the Architecture and Design Grant application, please contact the Grants Management Team through the "Contact Us" service available on the website.

